

# Formalities

## English Essentials

### Kickoff: Formalities in your language.

Let's start with your language! Answer the following questions:

1. How do you say "please" and "thank you" in your language?
2. Is there a special word for "sorry" or "excuse me" in your language?
3. How do you ask for something politely in your language?
4. Share a formality that is unique to your culture or language.



### Vocabulary I: Listen and repeat. What do these phrases mean in your language?

1. Please...
2. Thank you...
3. Sorry...
4. May I...?
5. Could you...?
6. Excuse me.
7. You're welcome.

### Vocabulary II: Match the formalities (1-5) with the rest of the sentences (A-E).

- A. for helping me.
- B. help me?
- C. sit here?
- D. for being late.
- E. follow me.

### Vocabulary II: Look at the pictures. Select the correct phrase for each one.



1. a. It's nice to see you!
- b. I'm sorry!



3. a. It's nice to see you!
- b. Here you go!



2. a. I'm sorry!
- b. It's nice to meet you!



4. a. Here you go!
- b. It's nice to meet you!

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**What's the difference?**      **Discuss the difference between the pairs of phrases.**

1. Excuse me / Sorry
2. May I...? / Could you...?
3. Thank you / You're welcome
4. Sorry / Pardon me
5. Please / Kindly

**Grammar Focus:**      **"Please", "May I...?", and "Could you...?"**

We use "Please" when we ask for something, "May I" when we request permission, and "Could you" when we need help from someone else.

"I would like a coffee, please."

"May I use your phone?"

"Could you help me with this suitcase?"

Now, make your own sentences using "please", "may I", and "could you".

**Role-Play:**      **Act out the following situations in pairs.**

1. You bump into someone by accident.
2. Someone gives you a gift.
3. You meet someone for the first time.
4. You need to get the shop assistants attention.
5. You drop your jacket and someone gives it to you.
6. You buy a coffee at a shop.